

ARCHITECTURAL CHANGE FORM

Bridgewater Bay Neighborhood Association, Inc.
c/o BWB Office
3070 Bridgewater Bay Blvd.
Naples, FL 34109
TELEPHONE (239) 592-1869 FAX (239) 592-5291

Date of Application _____

Name of Applicant/Homeowner

Address of Unit

Address of Applicant (if different)

Association Name

Telephone Number (daytime)

Telephone Number (evening)

DESCRIPTION OF ADDITION, CHANGE, MODIFICATION, ETC.

All applications to the ARC Committee must FIRST be submitted to one of their Local Board of Director Members, to secure a signature from one of them on this form. Once signed and dated by a Local Board of Directors Member and Applicant, please submit this form to the Property Manager's Office at Bridgewater Bay. All proposed additions, changes, modifications, etc., accompanied where appropriate by floor plans, exterior elevations (all views), and site plans (showing applicable setbacks, dimensions from property lines to proposed new structures, etc.,) must be included. In addition, submissions must include proposed colors, patterns, materials, and any additional information necessary to secure the signature of a Local Board of Directors Member, and ultimately for the Architectural Review Committee (ARC) to make an informed decision.

DESCRIPTION OF CHANGE:

The undersigned acknowledges that they have read and understand this application. I also understand that until signed approval is received by both Local Board Member and the Architectural Review Committee (ARC), NO WORK can be initiated.

Applicant's Signature

Date

CONDITIONS OF APPROVAL:

1. All required permits must be obtained and displayed by owner prior to work beginning.
2. Permits should be obtained only after final ARC has been approved.
3. All contractors must be licensed and insured. The license and insurance certificate must be submitted with ARC form.
4. All exterior aluminum must match existing color.
5. All new screening must match existing color.
6. Homeowner is responsible for maintaining and trimming all landscape materials approved by the ARC or Landscape Committee. No landscaping materials may encroach on neighboring properties or common areas.
7. Homeowner is responsible for damages caused by owner or contractor specified above to all underground utilities whether they serve the property or others as well as any damages to common areas such as roads, grass or sidewalks.
8. Homeowner is aware that any changes or additions must be within the property line and that they will be responsible to have any infraction removed and the area returned to its prior state.
9. Homeowner is responsible for the conduct of contractors hired and that the contractor is aware of the rules and regulations of the Association.
10. The project will be completed per the attached drawings, application and permits if required
11. Must be cleaned up no later than two (2) weeks after project in completed.

ADDITIONAL CONDITIONS:

THIS APPLICATION IS REJECTED:

_____ [] Approved [] Rejected Date: _____
Local Board Signature

_____ [] Approved [] Rejected Date: _____
ARC Committee Signature

FINAL APPROVAL AND RELEASE: _____ DATE: _____

NEITHER THE MANAGEMENT NOR THE ASSOCIATION TAKES ANY RESPONSIBILITY FOR THE QUALITY OR ABILITY OF ANY CONTRACTOR AND DOES NOT IN ANY WAY TAKE REPONSIBILITY FOR FINAL APPROVAL OR ACCEPTANCE OF A JOB ON BEHALF OF THE APPLICANT. THIS IS TO STRICTLY PROVIDE THE ASSOCIATION WITH A MEANS TO MAKE SURE THAT ANY AND ALL CONSTRUCION OR LANDSCAPING IS KEEPING WITH THE RULES AND REGULATIONS OF THE ASSOCIATIONS.